

Gander Brook Christian Camp

Youth Camp - Volunteer Responsibilities

General –

- Volunteers shall complete the online registration with Gander Brook and pay the fee to have their background checked.
- Volunteer positions are a privilege and dismissal for any reason deemed by the Summer Director is permissible.
- Volunteers should be non-camper age (persons 18 years of age and older) and will have the responsibilities as indicated in their description below.
- Each volunteer will have housing and meals provided to them during their stay.
- Unless provided by Gander Brook, the volunteer will not have any additional budget or guaranteed access to additional supplies outside the normal camp program.
- You must keep to your assigned volunteer position and duties.
- Keep your sleeping quarters neat and clean.
- Respect common areas and keep orderly.
- Respect noise levels during sleeping hours, respecting other volunteer staff and also to not disturb campers in their respective cabins.
- Access to the laundry facilities is primarily for the kitchen, campers and directing staff. Please come with the expectation to bring clothing for at least 1 week and to bring your personal items home for laundering. Exceptions are for emergencies and for longer durations.
- There are designated cabins for the Directors, Kitchen staff and Nurse (most with general air conditioning accommodations). All other staff needing housing may reside in the Dormitory. If you are not utilizing the assigned housing, please consult with the Summer Director.
- If you are staying for consecutive weeks, you may be asked to move based on your volunteer position. Exceptions only with the permission of the Summer Director.
- If you are staying for non-consecutive weeks, you are asked to vacate the housing to provide space for the next volunteers.
- If you have time and talents, there may be other tasks to help serve during your week. Please consult with the Summer Director and inquire of any camp needs.

Kitchen Workers –

- A Head Cook must preside over the entire kitchen each week.
- Provide meals during the entire duration of the agreed upon number of days (typically each camping week). These meals are to be served at the time prescribed by the week schedule and are subject to change upon the request of the Summer Director.
- Additional meal options should be available for those with specific allergies as indicated by the Camp Nurse or Summer Director.
- Menu's are at the discretion of the Board Chair of the Kitchen. Please submit menu prior to your arrival for approval and to facilitate the order of supplies.
- The Board Chair of the Kitchen has the discretion to alter the menu for the purpose of cost or simplification.
- The kitchen must be kept clean at all times.
- All items in the kitchen (including refrigerated items) must be labeled of their contents and have a date of use when opened.
- Strive to know serving demands and size to reduce waste of excess food.
- Break Period is on Friday at dinner. All items for dinner service must be arranged and organized prior to dinner, to be cooked and served by other staff. There will be a list of items to prepare in the kitchen for this time.
- Notify the Summer Director if there is an issue with equipment.

Merit Badge Teachers -

- This task is only to supplement the activities staffed by the counseling staff. It is not a recruited position and is not necessary for camp operation.
- There is no budget assigned to this role and any activity provided by a volunteer must use either existing camp equipment (if available) and/or any supplies you provide on your own.
- Be prepared for your class and have enough activities to fill each period. Structure the class to show progress through the week to achieve a Merit Badge recognition at the conclusion of the week.
- Your class duration is Monday – Friday from 10am-12pm each day.
- Outside of your Merit Badge class we also have tasks that you will need to assist with that are included in your agreement to serve:
 - Supervision of the campers for a brief period each day at the conclusion of your daily class time. Campers will be confined to and gather on the lodge porch, pavilion and playground . You are only there as an adult witness and any disciplinary action must be left to the counselors and they can decipher if anything needs to be elevated to the Summer Director.
 - A thorough sweeping and mopping of the Lodge Kitchen on Thursday night of the week. This is done as a group with the volunteer Bible teachers.
 - Welcoming of Day Campers from about 7:30am to 8:15am, to see them from their parents to the waiting counseling staff each day.
 - Send off of Day campers to their parents around 5:30pm each day.

Bible Class Teachers -

- Your curriculum will be provided to you and the expectation is to follow this provided material.
- Be prepared for your class and have enough materials and activities to fill each period.
- Your class duration is Monday – Friday from 10am-12pm each day. Consisting of 2 separate groups for 1 hour each.
- On Friday evening of each week there will be a Bible class review that is provided by the Summer Director to bring the camp together regarding their Bible lessons of the week.
- Outside of your Bible class we also have tasks that you will need to assist with that are included in your agreement to serve:
 - Supervision of the campers for a brief period each day at the conclusion of your daily class time. Campers will be confined to and gather on the lodge porch, pavilion and playground. You are only there as an adult witness and any disciplinary action must be left to the counselors and they can decipher if anything needs to be elevated to the Summer Director. Counselors and Directors will have a brief meeting at this time, but will be available if the need arises.
 - A thorough sweeping and mopping of the Lodge Kitchen on Thursday night of the week. This is done as a group with the volunteer Merit Badge teachers.
 - Welcoming of Day Campers from about 7:30am to 8:15am, to see them from their parents to the waiting counseling staff each day.
 - Send off of Day campers to their parents around 5:30pm each day.

Laundry and Canteen -

- Laundry
 - Laundry supplies will all be provided.
 - Notify the Summer Director if there is an issue with equipment.
 - Laundry duties only pertain to camper and kitchen needs.
 - Campers should be expected to arrive with clothing for at least 1 week.
 - Volunteer staff should be expected to arrive with clothing for at least 1 week.
 - Other volunteer staff can use the facilities ONLY when available.
 - Clothes lines should be utilized as much as possible.
 - Keep all items from each person separated, unless otherwise specifically requested.
 - Keep all kitchen laundry separate from camper items.
- Canteen
 - The canteen period is from 3:00pm – 4:00pm each day.
 - Boys have 3pm canteen at the end of sports period and before their swimming period.
 - Girls return from swimming to have 3:30pm canteen and proceed to their sports period.
 - Canteen items consist of the maximum of:
 - 1 sweet snack, 1 salty snack, 1 sweet drink and 1 water.
 - Counselor staff may volunteer to help serve, but is not required.
 - All items that are in stock are available.
 - The Board Chair of the Canteen will determine items to stock and what items to allow to deplete and no longer be available.
 - Contact the Board Chair of the Canteen to inquire or report missing items or shortages.

Nurse -

- All items in the Infirmary can be used at the Nurse's discretion.
- A camper with a non-emergency events should be escorted in by a staff member.
- Nurse must be available 24 hours a day for the volunteered week.
- Report any known allergies to the Summer Director and any known food specific allergies to the Head Cook.